



Student Union of NSCAD
D250, 5163 Duke Street
Halifax, NS B3J 3J6

August 28th, 2019

Executive Meeting Minutes

Present: Kassidy, Peri, Olivia, Liam

Absent: Asha

Regrets:

Chair: Kassidy

Secretary: Liam R.

Call to order 5:05PM.

Olivia motions to approve the agenda. Peri seconds.

Olivia motions to approve the last three meetings' minutes. Peri seconds.

Kassidy begins the meeting by recognizing we are situated on unceded and unsurrendered Mi'kmaq territory, which is covered under the Peace and Friendship Treaties since 1725. It is our responsibility to understand our relationship with the land as stewards, arrivants, and settlers.

Signatures:

President

Resource Coordinator

Reports

Kassidy Bernard, She/Her // President // president@sunscad.org

- Corresponded with students interested in becoming representatives: Master of Design Rep/International Rep, Indigenous Rep, Painting Rep, and PBAC Rep.
- Corresponded with students interested in clubs/collectives: Hip Hop Club ratification, Print Club funding
- Corresponded with students who applied for SUNSCAD positions (designer, secretary, food bank assistants): one student has some valid critiques of the designer position specifications.
- Spoke with students in the office and over email for general assistance, personal issues, and commission work for handybags.
- Posted to social media to promote council positions and council meeting.
- Registered for the CFS SKILLS Symposium.
- Began looking for volunteers for the Orientation events.
- Reached out to Internal and External community groups for table days.
- Met with student designer Marco for collective space design and poster design for Orientation and the yearly calendar of events.
- Attended the NSCAD Welcome Back BBQ with Peri.
- Prepared for the council meeting happening on August 30th from 5-7pm.

Peri McFarlane, She/Her // VP Finance // finance@sunscad.org

Food Bank

- Cleaning the trash
- Talking to students about clubs
- Went to the barbeque

Olivia Fay, She/Her // VP Internal // internal@sunscad.org

- Orientation work

Asha Galloway, She/Her // VP External // external@sunscad.org

None at this time.

General Discussion

New Business

Orientation

Olivia says that Venus Envy has confirmed that they will be providing gift baskets as prizes for Trivia.

Olivia breaks down budget for Orientation:

- \$2000 for whole Orientation week, after handybag project
 - \$1000 for breakfast
 - \$250 for Fast Friends Free Food
 - \$40 for scavenger hunt
 - \$50 for South House and Trivia
 - \$660 for Bash

Olivia stipulates that any left over money from the previous events goes to the Bash

Kassidy needs to talk to Tara about switching driving times

Kassidy has a list of volunteers, Peri has two friends who can help out, Olivia has secured one volunteer for the dinner social. The volunteer for the dinner social needs to arrive around 5pm.

Regarding the food to be served at the dinner social, Peri suggests Wasabi House for sushi, and Staff of Life for pakoras and samosas. All agree, as the food is handheld and meets many dietary restrictions. Peri notes that Wasabi House can provide gluten-free soy sauce, but it needs to be requested. Peri also suggests a mocktail station, with umbrellas, cherries, juice, etc. All agree. Olivia will make the food order one week in advance.

Olivia asks Kassidy to help her to plan food shopping for Orientation.

Vandals wants cheques up front for the sake of speed, Birds Nest wants payment to be handled afterwards in case items/services aren't used or changes are made.

Accessibility of Orientation events

Kassidy instructs that any public-facing communications regarding Orientation should:

1. Encourage students to self-identify if they have accessibility needs.
2. Point out where gender-neutral washrooms are on campus.
3. Note what dietary restrictions will be accommodated.

Olivia will be the contact for accessibility self-identification.

SUNSCAD Presentation

(deadline is tomorrow to send to Jim Barmby for inclusion of slides)

Kassidy will update with new information and slides, and will make a video to be shown during Orientation.

Purchase of ramp

Peri motions to do a call out for a commissioned custom wooden ramp for the food bank dolly route, to be no more than \$250 in total out of Food Bank stream. Olivia seconds, motion passes.

Peri will write a draft for a callout regarding this matter.

Repair of dollies

Peri motions to repair the dollies, including pumping the wheels with air, to be done at a cost of no more than \$100. Olivia seconds, motion passes.

Kassidy will be responsible for this task.

Registration for SKILLS

Asha has informed the council that she will be attending this conference. Kassidy wants another council member to attend, and would also like for more people to attend activist training, with a callout post asking for people to attend.

Food bank supervision for Fall semester

Peri has asked that the Food Bank be better managed this year, with someone specifically assigned to handle it instead of it defaulting to her. As the task involves coordinating with people outside of NSCAD, it could be considered the responsibility of VP External. Two volunteers should be assigned to the task this year.

The first shipment of the school year will be on the 2nd of September. John and Olivia will attend to it.

Design position

A student emailed to inquire why the designer position is being paid at an honorarium basis, when it requires “actual specific training being taught at NSCAD.” They pointed out that “\$250 divided by \$11.55/h (i.e. the hourly wage for the secretary) comes to just over 20h. That’s just over 1h/week for the term. Designing a good poster would take longer than that.”

Kassidy replies to answer that the student made a good point. As the designer typically works 3/hrs a week in this position, \$675 would be the wage for a term at \$15/hr. Minimum wage would be \$519.75. The budget line has been changed so that there is more money allowed for wages, but Peri is unsure if the budget can afford this.

Peri is asked to have concrete numbers ready for the Council meeting on the 30th, where the design rep will be consulted on different models and wages.

The matter has been tabled for the Council meeting.

Applications for SUNSCAD positions: secretary, food bank assistants, designer

Designer position received three applications. The council decided that position could be decided on portfolio alone, interviews not necessary.

Secretary position received 4 applications. Interviews will be held.

Food bank position received two applications, and needs to be approved by next wednesday. Kassidy would like to open up the call again. Peri reiterates that there needs to be people managing the Food Bank to keep it orderly, clean, and responsibility used.

Peri says that Designer and Secretary can be delayed for one week, if necessary.

Positions will be discussed at the next Executive meeting.

CUA’s #10Kinaday

The people involved would like a council member to be there to see it happen. Peri would like to go, but would feel uncomfortable being the only student there.

Old Business

Ratifications

VirtuGital Club (Video SFX and other digital effects)

Peri motions, Olivia seconds. All in favor.

Announcements

MHCC Atlantic Canada Public Review Session

Public review session for post-secondary students, we're invited. Public review of draft for PSS standard to support student mental health. We can provide feedback. September 18th (wednesday) 9am to 11am. Olivia can't. Asha might be able to. Need to RSVP. limited seating. Tara can go.

The council is invited to attend a public review session of the first draft of the PSS standard to support student mental health. The council will be invited to provide feedback. The event takes place September 18th (wednesday) from 9am to 11am. RSVP necessary.

Olivia cannot attend. Asha might be able to attend. Tara can attend.

Out of Camera motioned by Olivia at 6:00pm

Peri motions to adjourn.

Meeting adjourns at 6:05pm.